

**Minutes of Opening of Technical Proposals for “Health Benefits Packages Study under the Meghalaya Health Insurance Scheme (MHIS) in Meghalaya”**

**Procurement Reference Number:** DHS/P-12/MHSSP/CS-9/2021-22/

**IMPORTANT DATES:**

Sl. No	RFP Details	Date & Time	Remarks
1	Submission	<b>Original Date:</b> 2 <sup>nd</sup> March, 2021 by 1300 Hrs <b>Revised Date:</b> 15 <sup>th</sup> March, 2021 by 1300 Hrs	Minutes of Pre-Proposal Meeting & Addendum released on 26 <sup>th</sup> February, 2021 and published on <a href="http://www.nhmmeghalaya.nic.in">www.nhmmeghalaya.nic.in</a> – Notice Board – MHSSP Tender Section. A copy of the same was also forwarded to all the firms who attended the pre-proposal meeting.
2	Opening	15 <sup>th</sup> March, 2021 at 1330 Hrs	1) Attendance Sheet Attached (Annexure – I) 2) Opening was conducted at the Conference Hall of NHM Office and also via Zoom platform: <a href="https://zoom.us/j/98004269733?pwd=SndMRjMveEI0Qk5jVzAvRmR2QnVvZz09">https://zoom.us/j/98004269733?pwd=SndMRjMveEI0Qk5jVzAvRmR2QnVvZz09</a> ; Meeting ID: 980 0426 9733

**Notified Opening Committee Members:**

1. Shri Steven Bareh, Claims Officer, MHIS.
2. Shri Kmenbhalang Khongwir, Team Leader, MHSSP.
3. Shri Bryan R Don, Procurement Manager, MHSSP.
4. Shri. Malcolm S Kharshiing, Account Officer, MHSSP or a representative from Finance
5. Smt. Mamta Rai, Manager – Procurement, MHSSP (Assisting)

1. The Project received three Proposals in total for **Health Benefits Packages Study under the Meghalaya Health Insurance Scheme (MHIS) in Meghalaya** RFP #: CS-9 by 15<sup>th</sup> March, 2021 before the deadline time of 1:00 PM

2. The following firms submitted their proposal before the deadline date and time:






Sl. No	Name of Firm/ Joint Venture/Consultant + Sub-consultant
1	Milliman India Pvt. Ltd, AIPL Business Club, 11 <sup>th</sup> Floor, Sector – 62, Golf Course Extension Road, Gurgaon, Haryana – 122011, India (LEAD) in Joint Venture with Ernst & Young LLP, 3 <sup>rd</sup> and 6 <sup>th</sup> Floor, Worldmark 1, IGI Airport Hospitality District, Aerocity, New Delhi – 110037, India
2	Indian Institute of Public Health, Shillong, Lawmail, Pasteur Hill, Shillong, Meghalaya – 793001, India
3	IQVIA Consulting and Information Services India Private Limited, Unit 1031, 10 <sup>th</sup> Floor Hindustan Times Building, KG Marg, Connaught Place, New Delhi - 110001

3. The total number of correctly sealed OUTER ENVELOPES containing Proposal Submissions received was 3 (Three). The Bid Opening Committee checked that the total mentioned above was correct.
4. The following information was noted and read out in the presence of all committee members and firms, as each proposal was opened:
- 4.1 Name of the Single Firm or Joint Venture/Sub Consultant submitting the Bid
  - 4.2 Was the OUTER ENVELOPE Sealed and Marked as Required by the RFP?
  - 4.3 Were there TWO INNER ENVELOPES containing (1) The Technical Proposal and (2) The Financial Proposal both clearly marked?
  - 4.4 Did Technical Proposal Envelope contain ONE (1) ORIGINAL and 2 hard copies of Technical Proposal? Was there a flash memory stick/ a CD/Pendrive?
  - 4.5 Any Sealed Financial Proposal was Set Aside for Safe Keeping until the date to be agreed for the Opening of Financial Proposals



S#	Name of the consultant submitting Proposal	Outer Envelope Sealed Marked as in RFP	Technical Proposal Included	Financial Proposal Sealed Included	Technical Proposal Original + 2 copies + flash memory stick/ CD?	TECH-1 Single Firm or JV Or Lead + Sub	Remarks
1	Milliman India Pvt. Ltd, AIPL Business Club.	YES/NO Yes	YES/NO Yes	YES/NO Yes	YES/NO Yes	Lead + Sub	-
2	Indian Institute of Public Health, Shillong, Lawmali, Pasteur Hill, Shillong, Meghalaya - 793001, India	Yes	Yes	Yes	Yes	Joint Venture with Ernst & Young LLP Single Firm	-
3	IOVIA Consulting and Information Services India Private Limited.	Yes	Yes	Yes	Yes	Single Firm	-

**Signature of Members of Opening Committee:**

1. Steven Barch:  16/3/21
2. Kmenbhalang Khongwir:  16/3/21
3. Bryan R Don:  16/3/21
4. Malcolm S Kharshing:  16/3/21
5. Mantta Rai:  16/3/21

**Approved by:**



**Ram Kumar S, IAS  
Project Director, MHSSP  
Department of Health & Family Welfare  
Government of Meghalaya**


## Opening of RFP for "Health Benefits Packages Study under the Meghalaya Health Insurance Scheme (MHIS) in Meghalaya

VENUE: Conference Room (NHM Office) via Zoom

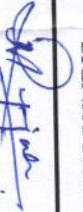

DATE: 15th March, 2021

TIME :- 1:30 PM

### ATTENDANCE SHEET

Sl.No	NAME	DESIGNATION	ORGANIZATION	PHONE NO	EMAIL ID	SIGNATURE
1						
2	Shri Steven Barch	Claims Officer, MHIS	Health & Family Welfare Department	9863639587	<a href="mailto:claims.officer@mhis.org.in">claims.officer@mhis.org.in</a>	
3	Shri Kmenbhalang Khongwir	Team Leader, MHSSP	Health & Family Welfare Department	8575784802	<a href="mailto:rtc.nhmmegh@gmail.com">rtc.nhmmegh@gmail.com</a>	
4	Shri Bryan R Don	Procurement Manager, MHSSP	Health & Family Welfare Department	7005662189	<a href="mailto:bryanrappaeldon@gmail.com">bryanrappaeldon@gmail.com</a>	
5	Shri. Malcolm S Kharshing	Account Officer, MHSSP	Health & Family Welfare Department	8837340779	<a href="mailto:sfm.nhmmegh@gmail.com">sfm.nhmmegh@gmail.com</a>	
6	Smt. Mantra Rai	Manager - Procurement, MHSSP	Health & Family Welfare Department	7005161416	<a href="mailto:mamzrai@gmail.com">mamzrai@gmail.com</a>	

### Attendance of the Consultancy Firms

Sl.No	NAMES	DESIGNATION	ORGANIZATION	PHONE NO	EMAIL ID	SIGNATURE
1	MARY MADRIENE RYNZAI	RESEARCH OFFICER	INDIAN INSTITUTE OF PUBLIC HEALTH SHILONG	8258059415	maryrynzai@iphs@gmail.com	
2	Sananda Kumar	Insurance Specialist	INDIA TARA	8629839257	Sananda.kumar@ignora.com	
3	B					
4						