

Minutes of Opening of Technical Proposals for “Comprehensive Evaluation of Meghalaya Health Insurance Scheme, ie, Megha Health Insurance Scheme (MHIS)”

Procurement Reference Number: DHS/P-11/MHSSP/CS-8/2021-22

IMPORTANT DATES:

Sl. No	RFP Details	Date & Time	Remarks
1	Submission	Original Date: 2 nd March, 2021 by 1500 Hrs Revised Date: 15 th March, 2021 by 1500 Hrs	Minutes of Pre-Proposal Meeting & Addendum was released on 26 th February, 2021 and published on www.nhmmeghalaya.nic.in – Notice Board – MHSSP Tender Section. A copy of the same was also forwarded to all the firms who attended the pre-proposal meeting.
2	Opening	15 th March, 2021 at 1530 Hrs	1) Attendance Sheet Attached (Annexure – I) 2) Opening was conducted at the Conference Hall of NHM Office and also via Zoom platform: https://zoom.us/j/91605642442?pwd=RIJjWk5ZY0QrL2s3U2hHNm9mb1g4dz09 ; Meeting ID: 916 0564 2442

Notified Opening Committee Members:

1. Smti Alda Passi - Grievance Manager, MHIS.
2. Shri Kmenbhalang Khongwir, Team Leader, MHSSP.
3. Shri Bryan R Don, Procurement Manager, MHSSP.
4. Shri. Malcolm S Kharshiing, Account Officer, MHSSP or a representative from Finance
5. Smt. Mamta Rai, Manager – Procurement, MHSSP (Assisting)

1. The Project received three Proposals in total for **Comprehensive Evaluation of Meghalaya Health Insurance Scheme, ie, Megha Health Insurance Scheme (MHIS)** RFP #: CS-8 by 15th March, 2021 before the deadline time of 1:00 PM
2. The following firms submitted their proposal before the deadline date and time:





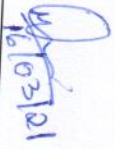
Sl. No	Name of Firm/ Joint Venture/Consultant + Sub-consultant
1	ACCESS Health International and Quality Healthcare Access Private Limited, Flat No. 203; Skipper Corner 88, Nehru Place, New Delhi – 110019, India
2	Indian Institute of Public Health, Shillong, Lawmali, Pasteur Hill, Shillong, Meghalaya – 793001, India
3	IQVIA Consulting and Information Services India Private Limited, Unit 1031, 10 th Floor Hindustan Times Building, KG Marg, Connaught Place, New Delhi - 110001

3. The total number of correctly sealed OUTER ENVELOPES containing Proposal Submissions received was 3 (Three). The Bid Opening Committee checked that the total mentioned above was correct.

4. The following information was noted and read out in the presence of all committee members and firms, as each proposal was opened:
 - 4.1 Name of the Single Firm or Joint Venture/Sub Consultant submitting the Bid
 - 4.2 Was the OUTER ENVELOPE Sealed and Marked as Required by the RFP?
 - 4.3 Were there TWO INNER ENVELOPES containing (1) The Technical Proposal and (2) The Financial Proposal both clearly marked?
 - 4.4 Did Technical Proposal Envelope contain ONE (1) ORIGINAL and 2 hard copies of Technical Proposal? Was there a flash memory stick/ a CD/Pendrive?
 - 4.5 Any Sealed Financial Proposal was Set Aside for Safe Keeping until the date to be agreed for the Opening of Financial Proposals

S#	Name of the consultant submitting Proposal	Outer Envelope Sealed Marked as in RFP	Technical Proposal Included	Financial Proposal Sealed Included	Technical Proposal Original+ 2 copies + flash memory stick/ CD?	TECH-1 Single Firm or JV Or Lead + Sub	Remarks
1	ACCESS Health International and Quality Healthcare Access Private Limited	Yes YES/NO	Yes YES/NO	Yes YES/NO	Yes YES/NO	Single Firm Lead + Sub	-
2	Indian Institute of Public Health, Shillong, Lawmali, Pasteur Hill, Shillong, Meghalaya – 793001, India	Yes	Yes	Yes	Yes	Single Firm	-
3	IQVIA Consulting and Information Services India Private Limited.	Yes	Yes	Yes	Yes	Single Firm	-

Signature of Members of Opening Committee:

1. Alda Passi:  14/03/2021
2. Kmenbhalang Khongwir:  14/3/21
3. Bryan R Don:  14/03/21
4. Malcolm S Kharshing:  14/3
5. Manta Rai:  16/03/21

Approved by:



**Ram Kumar S, IAS
Project Director, MHSSP
Department of Health & Family Welfare
Government of Meghalaya**






Opening of Technical Proposal for "Comprehensive Evaluation of State Health Insurance Scheme in Meghalaya, ie, Megha Health Insurance Scheme (MHIS)"

VENUE: Conference Room (NHM Office) via Zoom



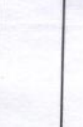
DATE: 15th March, 2021

TIME :- 3:30 PM

ATTENDANCE SHEET

S/No	NAME	DESIGNATION	ORGANIZATION	PHONE NO	EMAIL ID	SIGNATURE
1						
2	Smti Alda Passi	Grievance Manager, MHIS	Health & Family Welfare Department	8794306293	claims.officer@mhis.org.in	
3	Shri Kmenbhalang Khongwir	Team Leader, MHSSP	Health & Family Welfare Department	8575784802	rtc.nhmmegh@gmail.com	
4	Shri Bryan R Don	Procurement Manager, MHSSP	Health & Family Welfare Department	7005662189	bryanraphaeldon@gmail.com	
5	Shri. Malcolm S Kharshing	Account Officer, MHSSP	Health & Family Welfare Department	8837340779	sfm.nrhmmegh@gmail.com	
6	Smt. Mamta Rai	Manager - Procurement, MHSSP	Health & Family Welfare Department	7005161416	mamzrai@gmail.com	

Attendance of the Consultancy Firms

S/No	NAMES	DESIGNATION	ORGANIZATION	PHONE NO	EMAIL ID	SIGNATURE
1	Sananda Kumar	Health Insurance Specialist	ICVIA	8629835789	Sananda.kumar@icvia.com	
2	Dr. Dhanyojy	Health Insurance Specialist	ICVIA	105813264	dhanyojy.nair@icvia.com	
3	P. Agarwal		ICVIA		via zoom	
4	Mary Hopkins	1104 - Silbury				