



# Meghalaya Health Systems Strengthening Project

## Government of Meghalaya



DHS/P-26/MHSSP/GD-8/2022-23/

Date:

INVITATION FOR QUOTATIONS FOR PURCHASE OF 2 MAHINDRA VEHICLES UNDER SHOPPING PROCEDURES

To,

Subject: INVITATION FOR QUOTATIONS FOR PURCHASE OF 2 VEHICLES FROM MAHINDRA MANUFACTURERS OR AUTHORIZED DEALERS.

Dear Sir/Madam,

Government of India has received a funding from the **International Bank for Reconstruction and Development (IBRD)** in the form of Loan towards the cost of the project name **Meghalaya Health Systems Strengthening Project (MHSSP)**. **Department of Health & Family Welfare (DoHFW)** is the implementing agency of the Project and intends to apply part of the proceeds of this loan to eligible payments under the contract for which this invitation for quotations is issued.

You are invited to submit your most competitive quotation for the following vehicles mentioned below:

Sl. No	Brief Description of the Vehicles	Nos.	Delivery Period
1	SCORPIO-N (Z8L) (4WD)	1	Within 90 days
2	BOLERO CAMPER (4WD)	1	

\*Detailed Terms & Conditions are provided at Annexure A

The standard forms in this RFQ may be retyped for completion without any changes and the bidder is responsible for their accurate reproduction.

**1. Qualification:** A Bidder:

- shall not submit more than one Quotation;
- shall not have conflict of interest as defined in the Bank's Procurement Regulations; and



**Meghalaya Health Systems Strengthening Project**

Dept. of Health & Family Welfare, Government of Meghalaya

Red Hill Road, Upper New Colony, Shillong 793003, Meghalaya



**7005161416**



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- c. should not have been
  - i. temporarily suspended or debarred by the World Bank Group in compliance with the Bank's Anti-Corruption Guidelines and its Sanctions Framework; or
  - ii. blacklisted or suspended by Central or any State Government departments in India.
- d. Have the legal capacity to enter into a contract
- e. Not be insolvent, in receivership, bankrupt or being wound up or subject to legal proceedings for any of these circumstances;
- f. Not have had the business activities suspended or debarred from public procurement by any State Governments or Government of India.
- g. Is either a Manufacturer or an authorised dealer of Mahindra Vehicles

2. **Clarifications & Amendments:** If the Purchaser receives any request for clarification of this RFQ Document, it will upload its response together with any amendment to this document, on [www.meghssp.org](http://www.meghssp.org) for information of all Bidders. Bidders should regularly check this website, for any amendments to the terms and conditions and for Award of Contract.

### 3. Delivery and Completion Schedule:

- a. **Place of Delivery:** Meghalaya Health Systems Strengthening Project (MHSSP), State Training Centre, Campus of Directorate of Health Services, Red Hill, Laitumkhrah, Shillong – 793003.
- b. **Delivery Period:** Within 90 days from the date of issue of Work Order.
- c. **Delivery Schedule:** The vehicles will be collected from the vendor after thorough verification.

### 4. Quotation Price

- a. Quotations are to be submitted in the form attached at Annexure-B.
- b. Quotation should be placed in a single sealed envelope, clearly marked as “**Quotation for Mahindra Vehicles under MHSSP**”.
- c. All duties, taxes and other levies payable shall be included in the Total Price. The rates quoted should be for single complete unit with delivery at Shillong only. The rates quoted should be inclusive of Ex-showroom price at Shillong inclusive of Insurance Charges with 0% depreciation (for 1 year) and Vehicle Registration & Lifetime Tax paid Charges.
- d. Goods and Service Tax (GST) should be indicated separately.
- e. The rate quoted by the bidder shall include the cost for transportation, and all other local services required to convey the Vehicles to the final destination.
- f. The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- g. The price shall be quoted in Indian Rupees only.
- e. **Documents Evidencing Qualification:** Bidders are requested to submit copies of the original of the



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following documents as evidence of your qualification:

- f. Valid trading license/registration or equivalent/Exemption Certificate.
- g. Valid certificate of GST registration;
- h. Certificate of Distributorship/Valid Dealership Documents.
- i. Self-declaration to the effect the bidder is not insolvent, in receivership, bankrupt or being wound up or subject to legal proceedings for any of these circumstances.
- j. Self-declaration that the bidder's business activities are not suspended or debarred from public procurement by the State Government of Meghalaya or any other State Government or Government of India.
- k. Undertaking regarding full warranty of minimum of 36 months/100,000kms whichever comes first after it is accepted by the Purchaser.

6. **Validity Period of Quotation:** Quotations shall remain valid for a period not less than 90 days after the deadline specified for submission of RFQ.

7. **Evaluation of Quotations:** The Purchaser will evaluate and compare the quotations that are determined to be substantially responsive i.e. which

- a. are properly signed; and
- b. confirm to the terms and conditions, Technical Specifications, Delivery and Completion Schedule.
- c. GST will not be taken into consideration while evaluating the quotations.
- d. Any historical information, if required may be asked from the bidders during evaluation of quotes.
- e. Weightage will also be provided to the dealer who has an authorized Servicing Centre in Shillong for regular maintenance of the vehicle.

8. **Important Technical Parameters.**

- a. Contemporary Turbo Engine meeting latest CMVR norms as applicable.
- b. The engine design should be modular for ease of replacement.
- c. The transmission system will be Manual with 4x4 wheel drive.
- d. There should be a provision of inter wheel differential lock facility on both axles.
- e. The vehicle should have Right hand drive with power assisted tilt steering.
- f. Both vehicles should be BS-VI Compliant.

9. **Contract Award:** The Purchaser will award the supply order to the bidder whose quotation have been determined to be substantially responsive and who has offered the lowest evaluated Total Price, compliance to the Technical Specifications, Delivery and Completion Schedule The announcement for this contract will be published in [www.meghssp.org](http://www.meghssp.org).

a. Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.



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b. The bidder whose quotation is accepted will be notified of the issue of Work Order by the Purchaser prior to expiration of the Validity Period. The terms of the accepted offer shall be incorporated in the Work Order (Annexure-C).

10. **Payment Terms:** Payment shall be made within 60 days after delivery and acceptance of the vehicles.
11. You are requested to submit the RFQ on latest by **1600 hours on 1<sup>st</sup> February, 2023. Quotations that have been submitted on or before time will be opened at 1630 hours on 1<sup>st</sup> February, 2023. Late quotes will be summarily rejected.**
12. We look forward to receiving your quotations and thank you for your interest in this project.

**Name:** Ramkumar S, IAS, Project Director,

**Address:** MHSSP Office, Department of Health & Family Welfare,  
Red Hill, Laitumkhrah, Shillong - 793003

**Tel. No.:** 7005161416

**Email:** procurement.megh@meghssp.org

The document is digitally approved. Hence signature is not needed.



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**TERMS & CONDITIONS**

- 1) Canvassing in connection with this RFQ is strictly prohibited and the quotations submitted by the bidder who resort to canvassing will be liable to rejection.
- 2) Fittings and fixtures, if any, fitted on the vehicle shall be sturdy and securely placed.
- 3) The Supplier shall at its own expense and at no cost to the Purchaser carry out the tests and/or inspections of the Vehicles as are specified in the Technical Specifications.
- 4) The inspections and tests may be conducted on the premises of the Supplier, at point of delivery, and/or at the vehicle's final destination, or in any other location. If conducted on the premises of the Supplier, all reasonable facilities and assistance, shall be furnished to the inspectors at no charge to the Purchaser.
- 5) The Purchaser may require the Supplier to carry out any test and/or inspection not required by the Contract but deemed necessary to verify that the characteristics and performance of the vehicles comply with the requirement and standards under the Contract.
- 6) The Supplier shall provide the Purchaser with a report of the results of any such test and/or inspection.
- 7) The Supplier agrees that neither the execution of a test and/or inspection of the Vehicle or any part thereof, nor the attendance by the Purchaser or its representative, nor the issue of any test reports, shall release the Supplier from any warranties or other obligations under the Contract.
- 8) The Supplier warrants that all the supplied vehicles are new, unused, and of the most recent or current models, and that they incorporate all recent improvements in design and materials.
- 9) The Supplier further warrants that the vehicles shall be free from defects arising from any act or omission of the Supplier or arising from design, materials, and workmanship, under normal use.
- 10) The period for repair or replacement after being notified of the defect by the Purchaser shall be within 30 days.
- 11) If having been notified, the Supplier fails to remedy the defect within the period above, the Purchaser may proceed to take within a reasonable period such remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Purchaser may have against the Supplier under the Contract.
- 12) Governing Law: The Contract shall be governed by and interpreted in accordance with the laws of India and Govt. of Meghalaya.

## FORMAT OF QUOTATION

(On the Bidder's Letterhead)

Sl. No. <sup>1</sup>	Brief Description of the Vehicle*	Quantity	Quoted Unit Rate <sup>2</sup>	GST	TCS	Insurance	Temporary Registration	Total Price at Destination - inclusive of discounts, all taxes and duties	
								INR in Figures	INR in Words
		Nos.	INR	INR	INR	INR			
1	SCORPIO-N (Z8L) – 4WD	1							
2	BOLERO CAMPER (4WD)	1							

**Total Price:** INR.....

We agree to supply the above vehicles in accordance with the requirement for a Total Price of INR..... amount in figures) (INR amount in words) within the period specified in the Invitation for Quotations and it shall remain binding upon us and may be accepted at any time before it expires.

We also confirm that commercial warrantee/guarantee as per Sl. No. 11 of the Invitation for Quotations shall apply to the offered vehicles.

**Conformity and no reservations:** We offer to supply the vehicles, as per this Quotation and in conformity with the RFQ, Delivery and Completion Schedules and Technical Specifications. We confirm that we have examined and have no reservations to the RFQ.

**Suspension and Debarment:** We, are not subject to, a temporary suspension or a debarment imposed by the World Bank Group or a debarment imposed by the World Bank Group in accordance with the Agreement for Mutual Enforcement of Debarment Decisions between the World Bank and other development banks. Further, we are not ineligible under the Purchaser's Country laws or official regulations or pursuant to a decision of the United Nations Security Council.

**Commissions, gratuities, fees:** We have paid, or will pay the following commissions, gratuities, or fees with respect to this Quotation [*If none has been*

<sup>1</sup> A bidder may offer for one or more than one lot.

<sup>2</sup> Any unconditional discounts, if offered shall be specified in this column along with the unit rates.

*paid or is to be paid, indicate “none.”]*

Name of Recipient		Address	Reason	Amount

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in any type of Fraud and Corruption or bribery or collusive agreements with competitors.

We understand that you reserve the right to:

- a. accept or reject any Quotation and are not bound to accept the lowest evaluated cost Quotation, or any other Quotation that you may receive, and
- b. annul the RFQ process at any time prior to the award of the Contract without incurring any liability to Suppliers.

On behalf of the Supplier:

Name of the person duly authorized to sign the Quotation on behalf of the Supplier: *[insert complete name of person duly authorized to sign the Quotation]*

Title of the person signing the Quotation: *[insert complete title of the person signing the Quotation]*

Signature of the person named above: *[insert signature of person whose name and capacity are shown above]*

Date signed *[insert date of signing]* day of *[insert month]*, *[insert year]*



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ANNEXURE-C

## WORK ORDER (SAMPLE)

<b>Vendor Name &amp; Address:</b>	<b>File No:</b>				
	<b>Date:</b>				
<b>Enquiry No:</b>	<b>Ref no:</b>				
<b>Date:</b>	<b>Dated:</b>				
You are hereby authorized to urgently arrange to supply the items indicated below:					
<b>Nature of Work:</b> Procurement of 4 SUVs for SPMU – Phase 1 under MHSSP					
Sl. No	Brief description of Vehicle	Specifications	Quantity to be supplied	Unit Rate (INR.)	Total Price (INR.)
1	SCORPIO-N (Z8L) (4WD)				



2	BOLERO CAMPER (4WD)				
			Total		
<b><u>Terms and Conditions</u></b>					
<b>Tax:</b>					
<b>Place of supply and Installation:</b>		Meghalaya Health System Strengthening Project (MHSSP), State Training Centre, Campus of Directorate of Health Services, Red Hill, Laitumkrah, Shillong – 793003, Meghalaya			
<b>Reporting Officer:</b>		Smt. Mamta Rai, +91-700151614, <a href="mailto:procurement.megh@meghssp.org">procurement.megh@meghssp.org</a> . The Supplier is to intimate the Purchaser at least three days before the delivery.			
<b>Other Conditions:</b>		1. Delivery Period:			
		2. Warranty/guarantee:			
		3. GST if any will be paid at prevailing rate on the date of supply.			

Yours faithfully,

**Ramkumar S, IAS****Project Director, MHSSP****Department of Health & Family Welfare, GoM**

**CHECKLIST FOR SUBMISSION**

<b>Sl. No</b>	<b>List of Documents</b>	<b>YES/NO/NA</b>	<b>Page No.</b>
1	Whether Bidding document is enclosed in sealed envelope and addressed to the Project Director, MHSSP.		
2	Attested copy of Registration Certificate.		
3	Quotation details		
	(A) Properly signed and stamped with company seal in original.		
	(B) Conform to the terms and conditions, and specifications.		
	(C) Stating the legal status of the Supplier / Manufacturer.		
	(D) Undertaking regarding two years replacement warranty.		
	(E) QUATOTION/BID submitted by		
	(a) Manufacturer		
	(b) Authorised Dealer/Distributor		
4	Brochure of quoted items Catalogue		

## INSPECTION AND TESTS

The following inspections shall be performed on delivery of Vehicle at Site:

<b>Documents</b>	<b>Checked (Tick Mark)</b>
Check Model, Sub Model Details	
Original Set of 2 Keys of Car	
Insurance Copy (Matching Model, Sub Model, Engine, Chassis no. as in Invoice)	
Plan Details Mentioned on Insurance (with All included Covers, IDV Value - check that no voluntary Deduction be there in Insurance)	
RTO Road Tax Payment Receipt with Vehicle Registration Number (Never take delivery of Unregistered Car from Showroom)	
Check Engine Number - Chassis Number, Owner Name to Match in Invoice, Insurance, RTO Papers	
Warranty Papers	
Check Validity Dates as mentioned on Warranty and Insurance	
Road Side Assistance Copy, Numbers	
Owner Manual & Service Booklet	
Check Accessories (Matting, Mud Flaps, Accessories or any accessory as committed)	
Odometer Reading Less than 70 Kms (or 100 Kms if Stockyard is at Far away Location)	
Inspected Exterior & Interior of Car - Scratch Free, Neat & Clean	
Check all 4 Tyres and Spare Tyre, Tool Kit	
Check all Promised Accessories have been Fitted in	
Check Lights, Horn, Starting Car, Indicators, Music System, AC etc	
Take Photos of Car from all 4 Sides (Front, Rear and both Left and Right Side including Tyre)	