



Meghalaya Health Systems Strengthening Project

Government of Meghalaya



DHS/P-4/MHSSP/GD-7/2022-23/DHS/P-4/MHSSP/GD-7/2022-23

Date:

30.11.2022

INVITATION FOR QUOTATIONS FOR SUPPLY OF GOODS UNDER SHOPPING PROCEDURES

To,

Dear Sir/Madam,

Subject: INVITATION FOR QUOTATIONS FOR SUPPLY OF Procurement of Electronic Appliances and other Furniture Items via Email

Government of India has received funding from the **International Bank for Reconstruction and Development (IBRD)** in the form of Loan towards the cost of the project name **Meghalaya Health Systems Strengthening Project (MHSSP)**. **Department of Health & Family Welfare (DoHFW)** is the implementing agency of the Project and intends to apply part of the proceeds of this loan to eligible payments under the contract for which this invitation for quotations is issued.

You are invited to submit your most competitive quotation for the following items as per the lots mentioned below. The standard forms in this RFQ may be retyped for completion but the bidder is responsible for their accurate reproduction.

***Detailed Specifications are provided at Annexure I**

Lot*	Brief Description of the Goods*	Quantity	Delivery Period	Installation Required (Y/N)
Lot# 1	Microwave	1	15	Yes
	Refrigerator	1	15	Yes
	Oil Filled Room Heater	5	15	No
Lot#2	4-Seater Sofa Set	1	15	Yes
	Table and Chair Set for Library	1	20	Yes

***: bidder may apply for one or both Lots; however, they are requested to mention the Lot numbers they are bidding for and should meet the individual requirements of the Lot/s.**



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Dept. of Health & Family Welfare, Government of Meghalaya

Red Hill Road, Upper New Colony, Shillong 793003, Meghalaya



7005161416



pmu.admin@meghssp.org



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Terms and Conditions

1. **Eligibility:** A Bidder (a) shall not participate in more than one Quotation; (b) shall not have conflict of interest as defined in the Bank's Procurement Regulations; and (c) should not have been (i) temporarily suspended or debarred by the World Bank Group in compliance with the Bank's Anti-Corruption Guidelines and its Sanctions Framework; or (ii) blacklisted or suspended by Central or any State Government Departments in India.
2. **Clarifications & Amendments:** If the Purchaser receives any request for clarification of this RFQ Document, it will upload its response together with any amendment to this document, on www.meghssp.org for information of all Bidders. Bidders should regularly check on the website, for any amendments to the terms and conditions and for Award of Contract.
3. **Place of Delivery:** Meghalaya Health Systems Strengthening Project (MHSSP), above Regional Training Health Centre, Directorate of Health Services, Shillong - 793003
4. **Quotation Price**
 - a. The bidder must mention the Lot that they are offering. However, the quantity offered should be 100% of the requirement for the quoted Lot. Corrections, if any, shall be valid only if they are signed or initialled by the person signing the Quotation.
 - b. Quotation can be submitted ONLINE via Email to procurement.megh@meghssp.org
 - c. All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
 - d. Goods and Service Tax (GST) should be indicated separately.
 - e. The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
 - f. The Prices shall be quoted in Indian Rupees only.
 - g. Bidder must expressly mention the Name/Brand/Model No and any other extra specifications/configurations etc of the items offered by them in the price schedule along with proper brochures/catalogues, etc.
 - h. The bidder must mention in detail about the product being offered in the specified specifications in lieu of simply mentioning "Complied". Quotations with no proper technical specifications/catalogues are likely to be disqualified.
 - i. The bidder shall provide a declaration and shall demonstrate that the product/equipment being offered is of a model and make not more than two years old, i.e. the bidder should not offer an old stock product even if the same matches the specifications. The product should be a brand new one and should not have been ever used.





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5. Qualification of Bidders

- a. Have the legal capacity to enter into a contract;
- b. Not be insolvent, in receivership, bankrupt or being wound up or subject to legal proceedings for any of these circumstances;
- c. Not have had the business activities suspended or debarred from public procurement by the State Government of Meghalaya or Government of India.

6. Documents Evidencing Qualification: Bidders are requested to submit copies of the following documents as evidence of your qualification.

- a. Valid trading license/registration or equivalent/Exemption Certificate.
- b. Valid certificate of GST registration;
- c. Self-declaration to the effect the bidder is not insolvent, in receivership, bankrupt or being wound up or subject to legal proceedings for any of these circumstances.
- d. Self-declaration that the bidder's business activities are not suspended or debarred from public procurement by the State Government of Meghalaya, any other State Government or Government of India.
- e. Submission of Self-Declaration complying to point no. 4 (i)

7. Validity of Quotation: Quotations shall remain valid for a period not less than 90 days after the deadline date specified for submission.

8. Evaluation of Quotations: The Purchaser will evaluate and compare the quotations lot wise that are determined to be substantially responsive i.e. which

- a. are properly signed; and
- b. confirm to the terms and conditions and specifications.
- c. The Quotations would be evaluated lot wise; GST will not be taken into consideration while evaluating the quotations.
- d. Any historical information, if required may be asked from the bidders during evaluation of quotes.
- e. The purchaser reserves the right to give more weightage to the product offered which is of the latest make and model.
- f. While deciding upon the selection of Tenderers, emphasis will be given on the ability and competence to do good quality work in accordance with the specifications and within the time schedule



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9. **Award of contract:** The Purchaser will award the supply orders to the bidders whose quotations have been determined to be substantially responsive in respective lots and who has offered the lowest evaluated quotation price, compliance to the technical specifications, Delivery and Completion Schedule and which are of latest make and model for that respective lot.

The announcement for this assignment will be published in

- a. Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract. The numbers against each item may increase or decrease by 10 to 15 percent at the time of issuing the Purchase Order.
- b. The bidder whose quotation is accepted will be notified of the issue of Work Order by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the Work Order (sample form attached).

9. Payment shall be made within 60 days after delivery of the goods.

10. Normal commercial warranty/ guarantee of minimum 3 years shall be applicable to the supplied equipment. (Extended warranty if required will be mentioned in the technical specifications.)

11. You are requested to submit the RFQ on or before **1500 hours of 7th December, 2022.**

12. We look forward to receiving your quotations and thank you for your interest in this project.

Name: Ramkumar S, IAS

Address: MHSSP Office, Department of Health & Family Welfare, Red Hill, Laitumkhrach, Shillong - 793003

Tel. No.: 7005161416

Email: procurement.megh@meghssp.org

The document is digitally approved. Hence signature is not needed.



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Sl. No	Item	Minimum Specifications
1	Microwave	Technology: Faster and Healthier Cooking by circulating microwave evenly inside the cavity.
		Capacity: 20L or more
		Control Type: Membrane Type
		Output: 700 W or more
		Warranty: Atleast 2 years
2	Refrigerator	Capacity: 190L (Fridge & Freezer included)
		Style: Single Door
		BEE Rating: 3 star or more
		Stabilizer Free Operation
		Warranty: Minimum 2 Years and atleast 10 Years on Compressor
		Additional Features: Moist & Fresh, Antibacterial Gasket
3	Oil Filled Room Heater	Voltage: 2900W
		Fins: Large surface wave fins for faster heating and multi-directional heating
		Safety: Over Heat Protection, tilt over switch for safety
		Warranty: Minimum 2 years
4	4-Seater Sofa Set	Seating Capacity: 4-Seater
		Material Fabric: Upholstery with Foam
		Set type: 2+1+1. Bidder to check at site for the best configuration before quoting
		Frame Material: Wood
		Usage/Application: Office Living Room/Lounge
		Primary Colour: Grey Preferable
		Cushion Included: Yes
		Appearance: Modern
		Warranty: Minimum 3 Years
		Sofa Legs Material: SS Heavy Grade
		Centre Table to be included: Yes
		Side Table to be included: Yes x 2 Nos
		Back Type: Tight Back
		Armrest: With Armrest
Side Stools: Yes, 2 Nos of the same Upholstery		
5	Table and Chair Set for Library	Seating Capacity: 6-Seater
		Dimensions: 6ft x 3 ft
		Table Primary Material: Wooden Top with Wooden Legs
		Chairs: 8 Nos
		Chair Primary Material: Mild steel with powder coating; Under Structure-Capsule Pipe-MS Frame, PVC top with back support, High Stool, Spray Painted, Foot Rest
		Usage: Library
		Height: Table Height: 40", Sitting Height: 30"
		Warranty: Minimum 1 Year